

J McAllister Esq  
Director  
The Party Wall Consultancy  
36 Glebe Road  
Bristol  
BS41 9LH

Dear Mr McAllister

**Re: Proposed Works at:**.....

**Our Property:** .....

**Party Wall etc. Act 1996 (“the Act”)**

We hereby AUTHORISE Mr J McAllister LL.M BSc(Hons) DipArb FRICS FCI Arb FFPWS of The Party Wall Consultancy to sign, issue, serve, receive and respond to all notices under the Act relating to the works currently proposed at:

.....

In the event of a dispute arising within the meaning of the Act, we hereby APPOINT Mr McAllister as our Surveyor in accordance with Section 10(1)(b) of the Act. Alternatively, we accept Mr McAllister’s appointment as AGREED SURVEYOR in accordance with Section 10(1)(a) of the Act with the agreement of the Building Owner.

We further AUTHORISE Mr McAllister to make all requests and appointments under the Act on our behalf which may be necessary to expedite the progress of the matter.

We DO/DO NOT\* AUTHORISE Mr McAllister to negotiate and/or draft any licence for access where necessary for works outside the provisions of the Act.

Signed/authorised to sign on behalf of the Adjoining Owner:

Signed: .....

Name: .....

Position: .....

Date: .....

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**Note 1:** All owners must sign this letter of appointment. An ‘owner’ is defined by s.20 of the Party Wall etc. Act 1996.

**Note 2:** By signing this letter of appointment, you confirm that you are the owner as stated in the Land Registry title, or hold a lease of the premises for a term certain of more than 12 months.

**Note 3:** All appointments are subject to the General and Supplemental Terms & Conditions of Engagement issued by The Party Wall Consultancy which can be found at: [www.partywallconsultancy.co.uk](http://www.partywallconsultancy.co.uk).