

J McAllister Esq  
Director  
The Party Wall Consultancy  
36 Glebe Road  
Bristol  
BS41 9LH

Dear Mr McAllister

**Re: Proposed Works at:.....**

**Party Wall etc. Act 1996 (“the Act”)**

I/We\* hereby APPOINT Mr J McAllister LLM BSc(Hons) DipArb FRICS FCIArb FFPWS of The Party Wall Consultancy to act as my/our\* Surveyor in accordance with Section 10(1)(b) of the Act pursuant to a dispute arising from a notice dated:

.....

I/We\* AUTHORISE Mr McAllister to sign, issue, serve, receive and respond to all notices under the Act relating to the works currently proposed at:

.....

I/We\* further AUTHORISE Mr McAllister to make all requests and appointments under the Act on my/our\* behalf which may be necessary to expedite the progress of the matter.

I/We\* DO/DO NOT\* AUTHORISE Mr McAllister to negotiate and/or draft any licence for access where necessary for works outside the provisions of the Act.

Signed: ..... (Building Owner 1)

Name: .....

Date: .....

Signed: ..... (Building Owner 2)\*

Name: .....

Date: .....

(\* Delete as appropriate)

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**Note 1:** All owners must sign this letter of appointment. An ‘owner’ is defined by s.20 of the Party Wall etc. Act 1996.

**Note 2:** By signing this letter of appointment, you confirm that you are the owner as stated in the Land Registry title, or hold a lease of the premises for a term certain of more than 12 months.

**Note 3:** All appointments are subject to the General and Supplemental Terms & Conditions of Engagement issued by The Party Wall Consultancy which can be found at: [www.partywallconsultancy.co.uk](http://www.partywallconsultancy.co.uk).